



**ASHFIELD
SCHOOL**

EMERGENCY CLOSURE PROCEDURE

Date of issue: 09/01/2023

ASHFIELD SCHOOL Ambition | Teamwork | Honesty



We will make every effort to keep Ashfield School open. School should be regarded as open unless you are advised otherwise.

Any decision to close or partially close Ashfield School will be taken to ensure the health and safety of pupils and staff and will be based on a careful risk assessment.

The school will only be closed if one or more of the following conditions apply:

- conditions on site are considered dangerous or prevent learning from being delivered.
- there are insufficient staff available to manage the school safely.
- weather conditions are (or are predicted to become) too hazardous for safe travel.

Communicating Closure Information

As soon as the decision has been taken to close the school, parents will be notified via our 'school comms' text messaging service and information posted on the school's website. www.ashfield.ttct.co.uk

If the closure relates to the weather, in addition to the text and website notification:

- the Council's website (www.nottsc.gov.uk) will contain a list of school closures
- Local radio stations (CapitalFM, GEM106 and BBC Radio Nottingham) will generally broadcast information about school closures;

If the weather deteriorates markedly during a school day and a decision is taken to close the school before 3.05pm, we will inform parents via our 'school comms' text message/email service. If necessary arrangements will be made for school buses to arrive and depart early. Parents will be notified.

Remote learning for pupils during closure

In the event of a school closure tasks for pupils will be set lessons via Microsoft Teams or Show My Homework.

Day 1 of closure

If the school is closed due to unforeseen circumstances and at short notice e.g. snow or boiler failure then work for pupils on Day 1 will be set on Show My Homework. This will ensure that pupils receive work to complete whilst also allowing time for the preparation of live sessions on Microsoft Teams for Day 2 onwards in the event that the closure is for more than 1 day.

Day 2 + of closure - Live sessions on Microsoft Teams

Pupils should attend Teams sessions or completes any work set on Show My Homework (if no live session possible).

Information and advice on using Office 365 and Microsoft Teams is available following [this link](#).

Pupils should log on to Teams and be ready to attend sessions following the normal school timetable and timings indicated below. As an example, if you are due to have Maths period 1 on the day of school closure you will still have maths but a Teams online lesson.

Period	Lesson start
1	9am
2	10am
3	11.25am
4	12.25pm
5	2.05pm

Sessions will be around 15-30 minutes in length during which time teachers will model and explain content and set any tasks that should be completed. Pupils will then be asked to work independently and then submit the work completed.



If for any reasons a lesson cannot be delivered due to technical issues pupils should still be ready for the next lesson.

Pupils must not have camera on and have microphones muted unless asked to speak by a teacher.

Lateness/Footwear and Safety

If school remains open in bad weather, we accept that some pupils may arrive late. If pupils are unable to travel to school we ask that parents notify school of the absence in the usual way.

In the event of snow/ice, the main pathways will be cleared and salted/gritted. Parents, pupils and visitors are reminded that pathways, even where cleared, can remain dangerous and extreme care must be taken.

At all times during icy/wintry conditions, sensible and suitable footwear should be worn by adults and children to ensure safety when walking.

Pupils are expected to conduct themselves safely and sensibly at all times.



Ashfield School

Activities to be complete at home in the event of temporary school closure if sessions cannot be delivered via Teams or set on Show My Homework.

Dear Parent/Student

We hope that the school will reopen as soon as possible. In the interim students are asked to work through some of the online activities below based on the subjects they would have during the school closure.

Thank you for your support.

Ashfield School

Completion of all Homework - Years 7-13

Students should complete all outstanding homework in readiness for their return to school.

Maths - Years 7-11

Students in Years 7-11 have access to My Maths and should complete activities for their Year group or ability. Students should complete one hour of My Maths.

www.mymaths.co.uk

English Years 7-11

Year 7 and 8 students should access the student portal and follow links under the library to accelerated reader.

GCSE students should access the student portal. They should then access the revision materials under the student drive under SUBJECTS/English/. Y11 revision

BBC Bite Size - Years 7-11

An extensive selection of resources and activities are available for all subjects.

Students select their Key Stage and subject.

Activities include revision sections, online tests, quizzes and clips.

Students should do an hour on each subject they would normally be timetabled on the day the school is closed.

www.bbc.com/bitesize

Technology - All

Wealth of activities and information. From links to download apps to allow technical drawing to design movements and companies.

www.technologystudent.com



16+ Students

16+ Students are asked to complete independent study using the textbooks issued. Completing outstanding work, completing past papers and generating revision materials for forthcoming exams such as mindmaps, flashcards.

Food Prep and Nutrition

<https://www.senecalearning.com/> - Useful revision programme for GCSE FPN. Students will need to create an account.

<https://www.bbcgoodfood.com/> - Useful if any year group would like to develop their baking or cooking skills

<http://www.foodafactoflife.org.uk/site.aspx?siteId=19&t=3> - Contains twelve main modules relating to key topics to do with Food Preparation and Nutrition (Suitable for KS3 and 4)

<http://allaboutfoodltd.com/> - Useful general subject content for KS3 and 4

General Data Protection Regulation

All data within this policy will be processed in line with the requirements and protections set out in the General Data Protection Regulation.

