



**ASHFIELD
SCHOOL**

CODE OF CONDUCT AND HOME SCHOOL AGREEMENT

Date of issue: 01/04/2022

ASHFIELD SCHOOL Ambition | Teamwork | Honesty



Ashfield School is a school with high principles and good discipline: a civilised school and a school in which everyone is an achiever. At Ashfield School, teachers are highly motivated and committed professionals and students are full of confidence and eager to learn.

Our success is built around having high expectations which are shared throughout the school community. All staff are determined and dedicated to get the best out of students. High quality teaching and learning and a strong rewards and sanctions programme exist across the whole school. We fundamentally believe in praise for achievement at every level. Ashfield School is committed to ensuring every student reaches their potential and we will set targets for achievement which promote a sense of purpose, aspiration, expectation and progress.

The Home School Agreement is a critical document in which we expect all parents and students to work in partnership with the school staff and Governors to ensure all students are happy, safe, secure and can reach their academic potential.

Teachers and Governors will:

- Provide a safe and caring environment for all students
- Contact parents promptly if there are concerns
- Provide a personalised, outstanding curriculum which will meet the needs of each individual
- Ensure effective and regular information and guidance is given when it is required
- Keep both parents and student regularly informed about progress through reports, parents evenings and tutor communication
- Praise and reward students at every opportunity
- Employ strategies for behaviour management (as laid out in the behaviour policy) where applicable
- Listen and take into account parental views and concerns on school life

Parents and Carers will:

- Ensure that my child attends school and is on time every day
- Ensure that my child comes to school equipped and in full uniform
- Listen and take advice from the school, showing an interest in the development and progress of my child
- Attend parents evenings and meetings related to my child
- Support the school's policies including behaviour and detentions
- Inform and communicate with the school regularly over any concerns, problems or changes in circumstances that may affect the child
- Inform the school of any absence of the child

Students will:

- Attend school and lessons on time every day
- Bring all equipment, books and kit required for each day
- Wear full and correct uniform every day
- Be polite, considerate and respect all individual differences within the school and wider community
- Follow the school's code of conduct and behaviour policy
- Complete all work set in class and at home to the best of my ability
- Report any bullying or anti-social behaviour and act as a role model for other students
- Respect the school environment and wider community neighbourhood by keeping it free from litter and damage



The school has a strong disciplinary system which allows learning to be at the centre of every classroom. We expect students to behave and act in a responsible and respectful manner both in our school and within the local community, including travelling to and from school. Alongside our discipline system, we have a very strong culture of rewards and achievement. We actively reward students with achievement points, certificates, letters/postcards home and verbal praise on a daily basis.

Rewards

Students who exhibit commitment, work hard and demonstrate progress will be rewarded and praised at every opportunity. The Ashfield rewards system includes:

- Verbal praise
- Written praise (postcards, letters, certificates etc)
- Ashfield Achievement Points (A Points)
- Student of the week awards
- Tutor group of the week
- Attendance awards
- Celebration lunches
- House rewards
- Faculty awards
- Presentation evenings
- Award ceremonies
- Trips and activity days
- Non-uniform days
- Gold and platinum tickets

The list is not exhaustive and we will endeavour to find new and innovative ways to reward and award student success wherever we can.

Sanctions

When behaviour is unacceptable and students defy the school code of conduct, the school will apply the behaviour policy sanctions. The management of those behaviours is paramount to ensuring learning and progress is not affected. Whilst the following list is not exhaustive, it is illustrative of the strategies we will use:

- Verbal reprimand
- Moving of group/class
- Restorative practice/justice
- Lunch time detention
- Tutor report
- Faculty report
- Achievement Leader report
- Parental meetings
- Behaviour contracts
- Senior staff removal
- Completion of lines
- Faculty isolation
- Senior Leader report



- Afterschool detention
- Internal Exclusion
- Outside agency support
- Suspension
- Alternative provision
- North Ashfield Managed Move (SBAP)
- Permanent Exclusion

The following list of behaviours are deemed unacceptable and will result in the afore-mentioned sanctions being applied. Again, whilst not being an exhaustive list, it is illustrative of what is unacceptable. The school will exercise discretion over any behaviour perceived as affecting the safety, happiness and progress of any individual in the school or wider community.

- Possession of illegal substances of any kind
- Failure to wear the correct uniform, including incorrect piercings, for example wearing a nose stud
- Truancy
- Lateness to school and or lessons
- Disruption to learning
- Being seen using a mobile phone - these need to be turned off and in bags
- Failure to complete classwork
- Failure to complete homework
- Physical assault
- Verbal bullying
- Bullying
- Vandalism
- Racism in any shape
- Swearing or using inappropriate language
- Sexual misbehaviour
- Theft
- Vandalism
- Inappropriate use of the internet or school systems
- Leaving the school site without permission
- Dangerous behaviour
- Anti-social behaviour
- Failure to attend or cooperate with any sanctions
- Repeated non-cooperation with the code of conduct

The management of student behaviour is through a tiered response from classroom teacher, Head of Faculty, tutor, pastoral support, Achievement Leader, senior staff and, ultimately, the Head Teacher.

Section 91 of the Education and Inspection Act 2006 provides schools with a statutory power to discipline pupils for breaches of school rules, failure to follow instructions or other unacceptable conduct. The DFE guidance to schools also states that teachers can discipline students whose conduct falls below the standard that could reasonably be expected of them.



The school reserves the right to search without consent for alcohol, illegal substances, drugs and weapons in line with current DFE guidance. The school also reserves the right to inform and contact the police should it feel there are grounds to do so.

The school will operate no-notice detentions as laid out by the DFE regulations.

Whilst we will always attempt to contact parents wherever feasible, we reserve the right to carry out those no-notice detentions and expect students and parents to adhere to this. Ashfield School does use after school detentions as one of our sanctions and all pupils are required to attend, should they be given this sanction.

We will also confiscate any items that should not be in school as laid out in both this code of conduct and the behaviour policy. Any item that is confiscated, including mobile phones, will be locked away securely and returned to either the student or parent depending on the circumstance. In some cases, the confiscated item may be disposed of or handed to the police according to the nature of that item.

Shared responsibility - Home School Agreement

Promoting positive behaviour and discipline should be a partnership between parents, students and the school. We share the responsibility for the care of the child when they are on our premises and travelling to and from school. We expect parents to be a major influence on the behaviour of the child and we expect our values, aims and code of conduct to be supported and reinforced by parents at home in all circumstances. As a parent who is sending their child to Ashfield School, you are therefore agreeing to the school rules, policies and code of conduct laid out by the Governors of Ashfield School.

UNIFORM

The Governors of Ashfield School are committed to school uniform. School uniform is compulsory in the first five years but not in Post 16. This policy is in keeping with our expectations of high standards and is actively reinforced by all teaching staff. The uniform proves to be cost effective, smart and practical and an outward sign of wholehearted membership of our school.

Students will not be allowed into lessons without correct uniform.

Ashfield School expects all its students from Year 7 to Year 11 to wear the correct uniform at all times. It is the outward sign of wholehearted membership of the school.

Our uniform is:

- BLACK SCHOOL BLAZER with School Badge & House Colour
- PLAIN BLACK V-NECK LONG SLEEVED JUMPER can be worn under Blazer
- PLAIN WHITE SHIRT or PLAIN LIGHT BLUE SHIRT - buttons up to the collar
- ASHFIELD A - PLEATED BLACK SKIRT/PLAIN BLACK TAILORED TROUSERS -
- CLIP-ON SCHOOL TIE
- PLAIN BLACK TIGHTS or PLAIN BLACK SOCKS
- PLAIN BLACK SCHOOL SHOES NO LOGOS - Must be flat with backs and not open-toed. Trainers of any kind, Boots or plimsolls, will not be allowed.
- Canvas or cloth footwear are unacceptable. Shoes should be of a hardwearing material such as leather, which can be polished. A guide on acceptable school shoes is available on our website.
- BELTS - If worn should be PLAIN BLACK without any logos, studs, images etc.
- EQUIPMENT - A suitable school bag, pens, ruler etc and PE Kit (details on our website).

Please Note

- One Signet Ring, one pair of 'Sleeper' Ear-rings or Studs, worn in the ear lobe, and a Watch (not a Smart Watch) are acceptable forms of jewellery. No other form of jewellery is acceptable. No jewellery whatsoever is to be worn during PE lessons.
- Face and body piercings are not permitted.



- False nails or excessively long nails are not acceptable. Examples of what is acceptable is available on the school website.
- **The school reserves the right to challenge inappropriate items of dress that undermine the school’s high standards and the learning environment. As an example, the following items are not appropriate:**
- Hooded tops which are not waterproof are not permitted.
- Fashion that distracts from learning, undermines the school uniform and draws unnecessary attention to individual students, e.g. brightly coloured or extreme hair styles, are not permitted.

School will not be responsible for items that a child brings to school; if they are brought in, they are done so at the student’s own risk.

Mobile phones and devices that allow photography, texts, access to social media or calls are not permitted at Ashfield School. These will be confiscated if seen or heard.

General Data Protection Regulation

All data within this policy will be processed in line with the requirements and protections set out in the General Data Protection Regulation.

I have read and understood the expectations the school has of myself as parent/carer and of my child. We will support the school in upholding their high expectations.

Signed (Parent/Carer)

