

# Ashfield School Provider Access Policy

## Introduction

This policy statement sets out Ashfield school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact *Elizabeth Ely* CEIAG Co-ordinator

Telephone: 01623 455000; Email: [eely@twocountiestrust.co.uk](mailto:eely@twocountiestrust.co.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Importance of attendance into Careers Tutor sessions	CEIAG lessons Aiming High assembly Unifrog Launch	University Trip HE/FE Opportunities
Year 8	Assembly – What are my options?	Event for University – Exploring next steps.	

	Autumn Term	Spring Term	Summer Term
		Unifrog Launch HE/FE Opportunities	
<b>Year 9</b>	Event for University KS4 Options Assembly	KS4 options evening Event for University- Raising Aspirations	HE/FE Opportunities
<b>Year 10</b>	Work Experience Assembly Launch – Covid dependant. Mock Interviews University Visits Employer Step into work events. NEC Skills Roadshow – Preparing for my career Unifrog Launch	Apprenticeship Week- 'Speed Meet and Greet event with providers and employers'. University Visits Assembly – Next Steps Assembly Opportunity– Supporting Work Experience- Taking Opportunities. Employer Step into work events. HE/FE Opportunities	Preparation for work experience Assembly.  Assembly Opportunity- Health and Safety in work place
<b>Year 11</b>	Life Skills – Preparing for the future assembly. Post 16 Evening Post 16 Taster Sessions Mock Interviews NEC Skills Roadshow – Preparing for my career. Unifrog launch HE/FE Opportunities	College Visits Apprenticeship Week- 'Speed Meet and Greet event with providers and employers' Assembly Opportunity- Thinking big and aiming High Apprenticeship Workshops- Area Specific	

	Autumn Term	Spring Term	Summer Term
<b>Year 12</b>	Assembly Opportunity- Importance of Work Experience  Assembly Opportunity- Apprenticeship Search  Mock Interviews  Higher Education Fair  Post 18 assembly – apprenticeships  Unifrog launch  HE/FE Opportunities	Assembly Opportunity- Not going to University  Apprenticeship Week- 'Speed Meet and Greet event with providers and employers'  Tutor sessions: future education, training and employment options  Higher Education Fair	Apprenticeship Workshops   Tutor sessions: future education, training and employment options
<b>Year 13</b>	Workshops – HE and higher apprenticeship applications   Unifrog Launch  HE/FE Opportunities	Assembly Opportunity- Not going to University  Apprenticeship Week- 'Speed Meet and Greet event with providers and employers'  Higher Education Fair	Apprenticeship /Employment Workshops

Please speak to our named Careers Leader Elizabeth Ely or Linda Maguire (SLT) to identify the most suitable opportunity for you.

The school policy on safeguarding

[\[http://slgwfe/SLG/Staff/Survey%20Pages/Safeguarding%202017-18.aspx\]](http://slgwfe/SLG/Staff/Survey%20Pages/Safeguarding%202017-18.aspx) sets out the school's approach to allowing providers into school as visitors to talk to our students.

## Premises and facilities

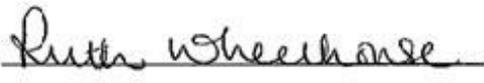
The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Careers Leader. The Resource Centre is available to all students at lunch and break times.

## Approval and review

Approved *June 2021* by Governors at Curriculum and Standards Committee

Next review: *September 2022*

Signed: 

*Ruth Wheelhouse* Chair of Governors



*John Maher* Head teacher