

Programme of Study for Careers

An overview of the careers education and advice and guidance (CEIAG) in chronological order specifically related to the Key Stage 4 options process and the Post 16 options process is given below:

During year 11 all students begin the Post 16 options process.

Delivery Date	CEIAG Activity	
	Year 8	Year 11
September - December		What Next Assembly delivered by Careers Adviser. Post 16 Options Assembly.
		Careers interviews - support with applications and decision making.
		Post 16 Options Evening.
		CV and Apprenticeship Workshops.
		Mock Interviews with a wide range of employers.
		Post 16 Taster Day. Students sample 5 level 3 courses or 2 level 2 vocational courses to see whether they would be interested in studying them in Post 16.

January - March	Careers Library Visits during PSHE Lessons - Aiming to introduce students to the services on offer in order to support when choosing options.	Ongoing Careers Adviser interviews.
		Individual pathway meetings with Senior Leadership Team.
	Year 8 grade run to parents to help inform options process.	Step-Up careers booklet. Delivered via the tutor programme. Covers different options (linked to student skills and career aspirations including Post 16, College and Apprenticeships).
	Parents Consultation Evening - discussion with subject teachers about progress in subjects and possible options choices.	National Apprenticeship Week talks and workshops.
	Year 8 Options Evening - sessions with chosen subjects to help identify areas of interest.	Two Counties Trust Careers Fair.
	7 teaching weeks of careers: the options process in the PDE Curriculum.	National Careers Week.
	IAG interview window for Year 8 opens - students receive impartial advice from careers adviser via arranged interviews.	Employer Assemblies.
March - June	Options Assembly by Loughborough University - Aim Higher.	University Experience. A visit to Loughborough University for selected students.

	Ongoing Careers Interviews.	Destination Interviews. All Year 11 students have individual interviews with a member of the SLT to discuss appropriate Post 16 pathways and options.
	University visit to Nottingham Trent University.	Apprenticeship workshop with Vision Apprentices.
July - September		Final careers interviews for Year 11 leavers.
		Destination checks - collecting data for 3 years after leaving Ashfield School. - To opt out of this please contact Ashfield School.